



UN SEUL MONDE BLOG GUIDELINES¹

A Blog on international cooperation and solidarity

Un seul monde is a collective, multidisciplinary and francophone blog on cooperation strategies and development issues. Its aims are to contribute to the debate on the future of international cooperation and solidarity in Quebec, in Canada and internationally.

EDITORIAL POLICY

- The blog aims at **informing** the public and **encouraging debate** on various themes and current news related to international cooperation and solidarity. The aim is not **to promote organizations, programs, projects or campaigns**, nor to produce an academic text. The themes covered are wide-ranging because of the nature of the concepts of “international cooperation and solidarity” and can include:
 - **Thematic issues** such as human rights, humanitarian response, environment, fight against poverty, gender equality, development aid, risk and security management, empowerment, health, education, diplomacy, governance, artificial intelligence, social justice, migration, etc.;
 - **Context-based issues** such as Canada’s Feminist International Assistance Policy, the role of the private sector, the Sustainable Development Goals, the political and economic situation in different countries and regions (Sahel, Asia...), the evolution of women's rights in different countries and regions, food insecurity, Quebec's new international policy, etc.;
 - **Current issues** such as humanitarian aid in situations of natural disaster or conflict, the war in Ukraine or the Middle and Near-East, the impact of the American presidential elections, etc.

CONDITIONS

- If contributors wish to write on behalf of a parent organization, it is **their responsibility to obtain the agreement of said organization** before submitting their articles.
- **We reserve the right to publish or not the submitted articles.**
- **We reserve the right to reproduce, on the Université du Québec en Outaouais (UQO), OCCAH and AQOCI websites**, the articles published in the blog *Un seul monde* hosted on the website of the Montreal Institute of International Studies (IEIM).
- **We reserve the right to remove any factually inaccurate content.** If factual inaccuracies have been detected following publication, they must be **corrected within 24 hours** of the error being reported by contacting the blog coordinator.
- In the case of **spelling errors following publication**, please contact the blog coordinator.
- **All articles are accessible for free** and will be for the entire duration of the blog. There is no limit as to the number of articles that can be consulted.
- The contributors **will not receive any remuneration** for their articles but will be able to benefit from a **great exposure**.



NON-EXCLUSIVITY

- **We do not require exclusivity of articles**, which means that you can publish in whole or in part an article already published elsewhere. However, you must provide the blog coordinator with written permission from the original source where the article was published (*an email is sufficient*).
- **We also allow articles published on the *Un Seul Monde* blog to be published elsewhere** (the non-exclusivity is thus in both ways), **if the following sentence is mentioned at the beginning/end of the of the article:** *“This article was originally published (in part or in full) on the Un seul monde blog (with a link leading to the article on the IEIM website).”* Although optional, an email to the coordinator to notify him or her of this republishing would be greatly appreciated.

TEXT

- **Language:** French only
- **Style:** The articles must be **accessible to the general public** and **avoid using hermetic terms or referring (without explanation) to events or documents** known only to professionals and academics in the field of international cooperation and solidarity. The **writing style is that of a blog** and is very similar to the style used for a **journalistic article**. The article most appreciated by readers are generally those that adopt a **writing style shaped as an informal dialogue**. This accessibility to the general public is **an essential element** for the *Un seul monde* blog, one of the objectives being to inform, to raise awareness and to interest an audience that is not generally concerned by issues related to international cooperation and solidarity.
- **Format:** From **1,000 to 1,500 words**. It is the responsibility of the contributors to synthesize their article in order to **respect the word count before submitting it** to the blog coordinator.
- **Titles and subtitles:** The title of the article should **not exceed 70 characters (including spaces)**. We strongly encourage contributors to **subdivide their articles by using subtitles** to facilitate reading.
- **Hyperlinks:** Hyperlinks are the **primary form of referencing** and are widely used in any form of blogging. We strongly encourage contributors to make use of them by inserting the hyperlink to the relevant word or group of words. Hyperlinks can lead to web pages in English and French only. They should lead to relevant press articles or academic papers in line with the argument defended.
- **Feminization:** The *Un seul monde* blog adopt a **feminization policy for texts and titles in accordance with AQOCI's gender-neutral writing policy, available [here](#)**. When a gender-neutral formula cannot be used, it is recommended to use a word combination with a truncated formulation with the use of a hyphen. *Example : Les **participant-e-s** devront se présenter à la réunion à 15h.*
- **Quotes:** Quotes should be **indented** by mentioning the source in the sentence that introduces the quote. A hyperlinked reference is also desired.
- **Italics:** Italics are used in the following cases: **titles of books, newspapers, magazines, television programs, movies, etc.**



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- **Quotation marks:** Quotation marks are used in the following cases: **chapters of books, newspaper articles, magazine articles, television episodes**, etc.
- **Enumeration:** When enumeration is used, we encourage the use of a **bullet point list** to facilitate reading.
- **Bibliography/References:** Since these are not scientific articles, **no reference list or bibliography will be included** - not at the end of the text, not as a footnote, not as an author-date method. Therefore, if you wish to refer to a report or article, please insert the hyperlink to the word or group of words to which the report or article refers. If there is no hyperlink for a source you wish to cite, simply include the reference in the sentence itself. For example: "*According to the report/article published in... by..., we notice...*".

IMAGES

- We strongly encourage contributors **to attach an image** to illustrate the theme of their articles. It is their responsibility to make sure that the image is **free of rights**. It is also possible to send an "image gallery" to the blog coordinator that will be included at the end of the text.

PERSONAL INFORMATION

- **Professional title, institution of affiliation** (mandatory)
- **Biographical lines** of up to 50 words at maximum (optional)
- **Social media (personal accounts):** X, LinkedIn, etc. (optional)

REVIEWING PROCEDURE

- We reserve the right to make **minor changes** in style (spelling, grammar, syntax) and formatting without validation.
- In the case of **significant changes** (full sentence, full paragraph), the article will be resubmitted to the collaborator with a **24-hour deadline to validate/approve the changes**. If the coordinator does not receive a response from the collaborator within this time frame, the article will be published with the said modifications.
- In the case of **major modifications** (a modification affecting the meaning of the article), a **72h deadline** will be given to the contributor to validate the proposed revision or to make the necessary changes to the text.
- If accepted, the submitted article **will be reviewed by the blog coordinator and at least two members of the editorial board**. The coordinator will contact the contributor to inform him or her of its publication once the article is posted online.

¹ Inspired by the guidelines developed by the founder and former coordinator of the Blog, Charles Saliba-Couture, as part of the cross-sectoral partnership between the Observatoire sur la coopération internationale du Centre interdisciplinaire de recherche en développement international et société (CIRDIS), based at UQAM, the Association québécoise des organismes de coopération internationale (AQOCI) and Huffington Post Québec.